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Central Stickney Fire Protection District
4951 SOUTH LOTUS AVENUE STICKNEY TWP., ILLINOIS 60638

Bruce Zelasko, President
Fortino Carrillo, Treasurer
Karl Frixen, Secretary

December 14, 2023

The Central Stickney Fire Protection District Board held their Regular Monthly Meeting on December 14, 2023 at the Central Stickney Fire House, 4951 S. Lotus Avenue, Stickney Township, Illinois, 60638.

The Pledge of Allegiance was said.

ROLL CALL

Fortino Carrillo
Bruce Zelasko

Karl Frixen was absent.

ALSO PRESENT

Brian McMahon, Chief
Mike Cainkar, Attorney
Sue Staneart, Recording Secretary

Mr. Zelasko called the meeting to order at 6:30 P.M.

PUBLIC INPUT

Christine Julius, from the auditing firm, presented the Board with an overview of the audit reports. The overall results of the annual audit show that expenses and revenue are all in line.

They gave a Clean Opinion, which is the best opinion, on p. 1 to p. 3. She reviewed the Balance Sheet, the actual financials, the Capital Assets, and IMRF. The Pension Liability looks good. She reviewed the outstanding Bonds, the Budget to actual expenses, the IMRF Schedule and the Tax Levy. All is in line.

Mr. Cainkar added that the Referendum passed last year so the Department will have about \$200,000 more to work with.

Ms. Julius reported that overall, everything looks good and everything has been submitted to the state. The only thing to discuss will be the payroll taxes. It seems like they are misapplying the tax dates, so we'll have to talk through it with them. There was a discussion regarding a Quick Books update.

Mr. Zelasko asked if there were any questions for Ms. Julius.

There were no questions.

Mr. Zelasko thanked Ms. Julius for attending the meeting to give the review of the audit report.

APPROVAL OF MINUTES

Mr. Zelasko motioned seconded by Mr. Carrillo to approve the November 9, 2023 Regular Meeting Minutes.

ROLL CALL: Ayes: Carrillo, Zelasko
 Nays: None.

Motion carried.

APPROVAL OF BILLS

Mr. Zelasko motioned seconded by Mr. Carrillo to approve payment of the Bills Payable with a total disbursement of \$154,309.53.

Chief McMahon pointed out that the larger Bills Payable for \$154,309.53 included the referendum payment also.

ROLL CALL: Ayes: Carrillo, Zelasko
 Nays: None.

Motion carried.

ATTORNEY'S REPORT

Mr. Cainkar said that he did not have anything to report this month.

TREASURER'S REPORT

Mr. Carrillo read the following Treasurer's Report dated November, 2023:

Opening Balance for November 1, 2023		\$ 692,878.26
DEPOSITS		
11/1/2023	Medical Reimbursement	438.05
11/2/2023	Food & Flowers Club	224.00
11/21/2023	Withholding Tax Refund	2,746.47
11/21/2023	Medical Reimbursement	770.78
11/22/2023	Cook County Tax	48,915.98
11/24/2023	Cook County Tax	5,784.99
11/24/2023	Medical Reimbursement	95.46
11/30/2023	Cook County Tax	<u>207,225.94</u>

TOTAL DEPOSITS FOR NOVEMBER, 2023

\$ 266,171.67

EXPENDITURES

PAYROLL, TAXES, IMRF, FEES

59,325.24

BILLS PAID

154,309.53

TOTAL EXPENDITURES FOR NOVEMBER, 2023

\$ 213,634.77

CLOSING STATEMENT BALANCES FOR NOVEMBER 30, 2023:

CHECKING 2 \$334,060.89

CHECKING 3 \$201,871.36

SAVINGS \$200,129.18

TOTAL \$746,061.43

Mr. Zelasko motioned seconded by Mr. Carrillo to approve and accept the Treasurer's Report.

ROLL CALL: Ayes: Carrillo, Zelasko
Nays: None.

Motion carried.

CHIEF'S REPORT

Mr. Zelasko asked to be excused a minute and then brought the Day Crew in to join the meeting.

Mr. Zelasko announced that on December 1st there was a fire in Cicero that CSFPD was called to. As T906 pulled up on the scene a Mayday call went out for two firemen trapped on the third floor. Our Chief, Brian McMahon saw a silhouette of a firefighter pass by one of the windows and went directly into the burning building to assist them and was able to lead them out safely.

Mr. Zelasko presented Chief McMahon with a plaque for Firefighter of the Year and thanked him for his self-less act of heroism. We are proud to have you on the Central Stickney Fire Department!

The room erupted in applause.

Chief McMahon thanked the Board and everyone at the meeting adding that he was glad he saw them and was able to lead them out.

Chief McMahon reported that there were 51 total calls for the month of November, 2023.

Fire: 26
In-town Fires: 15
M/A Fires: 11

Ambulance: 25
In-town: 13
M/A: 12

Fuel used: Gasoline: 32.5 gallons Diesel: 64.4 gallons

There are no major in-town incidents to report.

On November 20th our crew responded to a fire in Bedford Park at 6400 S. Archer. Crew did a nice job.

November 24th our ambulance responded to an EMS Plan 1 in summit for a crash at 171 & Archer. Crew did a nice job.

Training Report:

Total Contact hours of training: 659

Fire Training Topics: 164

Officer Training: 0

Drivers Training, Vehicle Checks, Maintenance checks & Other: 495

The training topics for November are:

1. Fire Department SOP's & Order of Response
2. Cross Lay Lead outs
3. Stair-chair use

The training topics for December are:

1. Review of Community target Hazards
2. Officer Rear Lead outs
3. EMS PIT CREW CPR

FF Daniel Golden completed his Fire Investigator classes and will be assisting in the representation of CSFPD on the MABAS 21 Investigator Team.

Vehicle, Equipment, and House Maintenance & Other:

- In November we had 0 new hires. Five members on leave of absence (Corcoran, Herrera, Tesch, Nikischer, Quijada – 1-yr military leave). Laid up FF Baena.
- We still have open shifts, and no applications came in. We now have 29 members eligible monthly to fill the schedule.
- The proposal to give a \$200 Bonus to a current member that recruits a Paramedic to CSFPD has been implemented but no new hires as of yet.

The Foreign Fire Tax Check arrived for \$3,135.49 and was deposited in the General Fund.

The Foreign Fire Tax Board held their meeting. They decided on a surround sound system for the day room and new recliners for the day room. The orders were placed.

The annual Santa Around Town Parade is scheduled for December 17th. Candy canes were ordered.

Chief McMahon read the following Fire Prevention and Public Safety Report for August, 2023 submitted by Deputy Chief Staidl:

1. I received notification FSCI that Reliable Fire & Security's As Built review submittal for the fire alarm system modification at 4801 S. Lorel Ave. was approved. (11/02)
2. I received notification from FSCI that Fire Control, Inc. submittal for the new fire suppression system at Gas N Wash 5009 S. Central Ave. was approved. (11/20)
3. I received notification from FSCI that Zoepaz Alarm Company's submittal for the new fire alarm system at Gas N Wash 5009 S. Central Ave. was approved. (11/22)
4. I received notification from John Ciuverea with Kitchen Deal LLC that they have decreased the scope of work for the residential remodel at 5055 S. Lotus Ave., however they have not revised the drawings to show the decreased scope, and therefore the plans are still not approved at this time.
5. I received notification from FSCI that an Electronic Submittal was submitted for a 13D sprinkler system; Residence: 4836 S. Long Avenue (11/28)
6. I received notification from FSCI that Reliable Fire & Security called for inspection on 12/07 at 4801 S. Lorel Ave. for Alarm – 52 Devices – Punch list (11/30)
7. Jan Yates with B&F has been working with Combined Warehouse 4920 & 5000 S. Central Ave to fix all open violations; minor improvements have been made. They are working to schedule the required test and inspections. Jan was onsite November 15th for a progress check/re-inspections.

Chief McMahon added that we are making progress with Combined Warehouse.

Mr. Zelasko motioned seconded by Mr. Carrillo to approve the Chief's Report and the Fire Prevention and Public Safety Report.

ROLL CALL: Ayes: Carrillo, Zelasko
 Nays: None.

Motion carried.

OLD BUSINESS

Mr. Zelasko said the only old business is Combined Warehouse that was addressed under the Chief's Report.

NEW BUSINESS

Mr. Zelasko said we must address the Resolution & Policy for the CSFPD for employee paid time off policy in accordance with the paid Leave For All Workers Act 820 ILCS 192/1.

He continued explaining that effective January 1, 2024 employees will accrue 1-hour pay for every 40-hours worked. The hours cannot be used for 90-days which is March. We have a Buy-Back process due to our scheduling issues; they can buy back their hours accrued on a quarterly basis. If they quit or get fired they lose the hours.

Mr. Zelasko motioned seconded by Mr. Carrillo to approve the Resolution of the Central Stickney Fire Protection District Approving an Employee Paid Time Off Policy.

ROLL CALL: Ayes: Carrillo, Zelasko
Nays: None.

Motion carried.

CORRESPONDENCE

None.

ADJOURNMENT


Mr. Zelasko motioned seconded by Mr. Carrillo to adjourn the meeting.

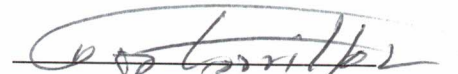
ROLL CALL: Ayes: Carrillo, Zelasko
Nays: None.

Motion carried.

The meeting was adjourned at 6:51 P.M.

Respectfully submitted,


Bruce Zelasko, President


Fortino Carrillo, Treasurer